

**ABM PARKING SERVICES, BRIARLAKE PLAZA
PARKING SPACE RENTAL AGREEMENT**

- ◆ This form is to be used to request **VIP**, **Reserved** or **Unreserved** spaces in the initial Lease Agreement and in addition to the ones provided by Building Lease Agreement. VIP Rate _____ / Reserved Rate _____ / Unreserved Rate _____.
- ◆ Any cost associated with this agreement will be billed on a monthly basis along with any other parking charges billed to tenant.
- ◆ This agreement can be canceled by either party with 30 days written notice. In addition, this agreement is effective as long as tenant has a lease agreement with BriarLake Plaza property management.
- ◆ ABM Parking Services provides for in and out privileges at any time. No allowance or refund will be made for time not used.
- ◆ ABM Parking Services and BriarLake Plaza Owners exclude all liability for consequential damages that you may incur while parking in this garage, including but not limited to fire, theft, or accidents. We presume that no valuable items of personal property are left in your vehicle, please remove them immediately.
- ◆ All vehicles in the contract area must be registered with the garage office by means of this parking agreement form and parking AVI Tags must be obtained.
- ◆ Customer agrees to follow the instructions of garage / lot personnel and / or posted signage, including designated parking.
- ◆ Speed Limit is 5 mph.
- ◆ AVI Tags and Building Access cards are not transferable to other persons. One car per cardholder will be allowed in the garage at any one time. Violation of this policy will result in confiscation and deactivation of AVI tags and building access cards.
- ◆ No storage of vehicles is allowed in the parking garage. Temporary overnight parking must be approved by the management office.
- ◆ Payments are due on 1st of each month, no later than the 5th. Payments received after the 10th are considered late and ABM Parking Services has the right to apply late charges and deactivate garage AVI tags.
- ◆ Additions or deletions of parkers are due by the 15th of each month in order to reflect on the next month's invoice.
- ◆ There will be a \$20.00 replacement fee for all lost AVI Tag and Building Access Cards. Lost, stolen or unauthorized AVI Tags and Building Access Cards will be rendered inoperable.

PLEASE CHECK ONE OR BOTH

Area(s) for Access: Building (after-hours and on building holidays) AND / OR Parking Garage

NAME: _____

COMPANY NAME: _____

WORK PHONE: _____

CELL PHONE: _____

Vehicle #1 _____ **Color** _____ **EZ Tag #** _____ **Lic Plate #** _____

Vehicle #2 _____ **Color** _____ **EZ Tag #** _____ **Lic Plate #** _____

Cardholder's Signature

*Customer Representative Signature

Date

***Must be signed by a representative of the company with the ability to authorize the issuance of access cards.**

IMPORTANT: FOR FASTER PROCESS OF ACCESS CARD, PLEASE BE SURE THAT ALL INFORMATION REQUESTED ON THIS FORM IS PROVIDED.

PROPERTY MANAGEMENT USE ONLY:

Date Application Received:		Action:		Elev. Level:	
Start / End Date:		Auth:		Reserved Space #:	
Building Card Number:		Requested by:			
AVI Tag Number:					