

(EXHIBIT B)
BRIARLAKE PLAZA
CONTRACTOR AFTER-HOURS BUILDING ACCESS
AUTHORIZATION FORM

___ ONE BRIARLAKE PLAZA ___ TWO BRIARLAKE PLAZA (Check One)

Please make sure that all information is filled out correctly and sent to the Management Office.

Tenant Name: _____ Suite: _____

Contractor Name: _____ Daytime Phone: _____

Cell Number: _____

Superintendent: _____ Daytime Phone: _____

Cell Number: _____

Contractor and/or Subcontractor(s) Needing Access	Date(s) of Access		Floor/ Suite #	Time Period of Access		Brief Description of Work
	Start	End		Start	End	

If access to occupied Tenant space is necessary, please present evidence from Tenant on their letterhead authorizing access along with this form **NO LESS THAN 48 HOURS IN ADVANCE**.

Anyone entering the building will be required to show the security officer a photo identification card and Company ID. Please indicate the Supervisor who will be in charge and if at all possible the name of the construction workers who will be working in your space. If specific names are not known then please list the number of workmen per trade (*use additional sheet of paper if necessary*):

(Supervisor)

Note: All access notices must be received by The Office of the Building 24 hours in advance unless otherwise noted above. [Return to BLPFrontdesk@tierreit.com](mailto:BLPFrontdesk@tierreit.com)